



Board Meeting Minutes

Date: Tuesday, August 10, 2021

Time: 6:00 p.m.

Location: Zoom Call

Present	Marsha Cannon	Alex Klemmer	Heidi Milne	Tricia Wynn
	Ariel Cudkowicz	Dru Lindgren	Terri Partridge	Peter Zschokke
	Caitlyn Ellis	Michael Lindgren	David Sherr	
	Susan Harrington	Rhonda Lushan	Ed Westerman	
Not Present	Rhonda Lushan	Gretta Monahan	Peter Smith	Wendy Watkins

Call to order by Michael Lindgren

- Quorum Established

Motion by Michael Lindgren: Move to Approve Board Meeting Minutes from May 4, 2021

Seconded by Tricia Wynn, unanimously accepted

Acknowledgements

- Michael thanked Tricia & Tom Wynn for co-chairing Event Committee
- Tricia thanked Alex for introducing her to FTC
- Caitlyn thanked David Sherr for all his work with the PFAS presentation

Financial Update by Susan Harrington

- Running good with expenses, favorable against the Budget
- \$50,000 higher in cash than originally expected this month
- \$3,000 donation made to the Consortium, which was residual 2020 Giving Tuesday; this was split between the labs
- Michael added that items will be addressed where we will need to spend in the next several months one item being our Web site

Consortium Update by David

- David gave an update on what the labs have been working and all the progress that has been made

2021 Find The Cause Virtual Event Update by Caitlyn

- Shayna Seymour committed to MC the Virtual Event again this year
- A placeholder was sent to Board for the Event on 9/28/21
- All information regarding the Virtual Event can now be found on our Web site
- Event Committee co-chairs are Dru & Michael Lindgren, Tricia & Tom Wynn and Carla Cucinatti & Rich Griffin

Education Committee Update by Alex and Dru

- Presentations have been made to the Wellesley National Charity League, Susan Harrington Group, and JLL
- Have reached 150 people within these three presentations
- Have done eight presentations total, reaching over 350 people

Executive Director Report by Caitlyn

- Audit is complete
- Once final sign off on the Audit, it will be dropped into Stewardship Report (Annual Report) and will be put on our Web site
- Michael spoke about adding Renee & Jim Coughlin, Adelaide Grady, Ben Spera and Andrew Chused to the Event Committee
- Tricia spoke about adding Carie Capossela and Donna Maley to the Event Committee
- Caitlyn spoke about adding Terri Partridge and Alex Klemmer to the Event Committee
- Cramer will be producing the Virtual Event again this year, contract has been renegotiated
- Delighted all major Sponsors have renewed for this year's Virtual Event
- \$240,000 raised to date
- Continue to work on Sponsorships and think about Auction items
- Expense side, looking into Cyber Insurance
- Working with Michael on 3 year Strategic Plan
- Ed Westerman spoke about records being stored at 1881 Worcester Rd Framingham, Michael spoke about moving the records when able to enter the building

New Ideas by Michael

- Tricia spoke about looking into advertising, Caitlyn agreed to look into

Adjournment by Michael

Motion by Michael Lindgren: Move to adjourn

Seconded by Susan Harrington, unanimously accepted